



## COUNCIL

### Council Summons and Agenda

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You are hereby summoned to attend an **Ordinary Meeting of Ryedale District Council** to be held in the **Council Chamber, Ryedale House, Malton** on **Thursday, 28 June 2018** at **6.30 pm** in the evening for the transaction of the following business:

#### Agenda

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1 **Emergency Evacuation Procedure**

The Chairman to inform Members of the Public of the emergency evacuation procedure.

2 **Apologies for absence**

3 **Public Question Time**

4 **Minutes**

(Pages 3 - 10)

To approve as a correct record the minutes of the Ordinary Meeting of Council held on 12 April 2018.

5 **Urgent Business**

To receive notice of any urgent business which the Chairman considers should be dealt with at the meeting as a matter of urgency by virtue of Section 100B(4)(b) of the Local Government Act 1972.

6 **Declarations of Interest**

Members to indicate whether they will be declaring any interests under the Code of Conduct.

Members making a declaration of interest at a meeting of a Committee or Council are required to disclose the existence and nature of that interest. This requirement is not discharged by merely declaring a personal interest without further explanation.

**7 Announcements**

To receive any announcements from the Chairman and/or the Head of Paid Service.

**8 To Receive any Questions submitted by Members Pursuant to Council Procedure Rule 10.2 (Questions on Notice at Full Council)**

**To Councillor Clark, Chairman of the Overview and Scrutiny Committee, from Councillor Wainwright:**

“Would Councillor Clark please inform Members of the progress made by his Scrutiny Committee into the investigation of alleged bullying of Officers at Ryedale District Council?”

**9 Appointment of Chief Executive**

(Pages 11 - 12)

**Appointments Sub-Committee – 8 June 2018**

Minute 5 – Recruitment of Chief Executive

**10 To consider for Approval the Recommendations in respect of the following Part 'B' Committee Items:**

(Pages 13 - 24)

**Policy and Resources Committee – 12 June 2018**

Minute 8 – Scrutiny Review – Final Report – Provision of Swimming Lessons at RDC Pools

**11 Any other business that the Chairman decides is urgent**



Clare Slater  
Chief Executive (Interim)

## **Council**

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Minutes of Proceedings

At the **Ordinary Meeting of the District Council of Ryedale** held in the **Council Chamber, Ryedale House, Malton** on **Thursday 12 April 2018**

### **Present**

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Councillors     Acomb, Steve Arnold, Val Arnold, Bailey, Burr MBE, Clark, Cleary, Cowling, Cussons MBE, Duncan, Farnell, Frank, Gardiner, Goodrick, Hope, Ives, Jowitt, Maud, Oxley (Chairman), Potter, Raper, Thornton, Wainwright (Vice-Chairman) and Windress

### **In Attendance**

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Beckie Bennett, Simon Copley, Peter Johnson, Angela Jones, Julian Rudd, Clare Slater and Anthony Winship

### **Minutes**

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#### **77     Apologies for absence**

Apologies for absence were received from Councillors Joy Andrews, Paul Andrews, Jainu-Deen, Di Keal, Sanderson and Elizabeth Shields.

#### **78     Public Question Time**

There were no public questions.

#### **79     Minutes**

The minutes of the Ordinary Meeting of Council held on 22 February 2018 were presented.

##### **Resolved**

That the minutes of the Ordinary Meeting of Council held on 22 February 2018 be approved and signed by the Chairman as a correct record, subject to checking a recollection of an additional question and answer at the end of the questions on notice and inclusion of the wording if this recollection was correct.

The minutes of the Extraordinary Meeting of Council held on 1 March 2018 were presented.

##### **Resolved**

That the minutes of the Extraordinary Meeting of Council held on 1 March 2018 be approved and signed by the Chairman as a correct record.

#### **80     Urgent Business**

There were no items of urgent business which the Chairman considered should be dealt with as a matter of urgency by virtue of Section 100B(4)(b) of the Local Government Act 1972 (as amended).

**81 Declarations of Interest**

The following interests were declared:

Councillor Thornton declared a personal non-pecuniary but not prejudicial interest in agenda item 10 (Representation on Outside Bodies) as the Chairman of the Harrison Collection Trust.

The Chairman noted that a number of Members were also North Yorkshire County Councillors.

**82 Announcements**

The Chairman made the following announcements:

- To congratulate Council staff and partner organisations for their work averting flooding in recent weeks.

**83 To Receive any Questions submitted by Members Pursuant to Council Procedure Rule 10.2 (Questions on Notice at Full Council)**

1. Councillor Clark submitted the following question:

To Councillor Ives, Chairman of Policy and Resources Committee:

*"As Chair of Overview and Scrutiny I have been requested to ask you to update Council on the progress of the Constitution Working Party in particular reference to the Overview and Scrutiny report on meeting start times etc?"*

The Chairman of Policy and Resources Committee, Councillor Ives replied:

*"The report relating to the start times of meetings will be considered at the next ordinary meeting of the Constitution Working Party."*

Councillor Clark asked the following supplementary question:

*"I thank Councillor Ives for his helpful contribution giving Council clear guidance as to when this working party is likely to meet. I did advise the Scrutiny Committee that it may be, and I quote "kicked into the long grass" and fought off all requests as to where that statement had come from and I think the Scrutiny Committee clearly knows where the meadow is on the basis - What's happening to it? Nothing to do with me. What's going to it? Nothing to do with me. On that basis this question was really to find out when it was going to be looked at. I personally, and I think the Liberal Group, opposed this approach to times and review, that it was a Scrutiny Committee job under the Chair of Di Keal and it seems a little unfair and presumably you're quite happy to see it sink and, I think, to not look at it at all and it would be far more business like under your Chairmanship of the Working Party that you Chair put a date on it or give some*

*guidance, rather than kicking the can down the road, kicking it into the long grass or whatever this happens to be. Could you give Council and particularly those members of the Scrutiny Committee who are wanting to know and I wasn't one of them but I think it would be fair that they should know when it was, or when you're hoping to do it. Please, Chair of Policy, could you do that? I realise how entertaining those Constitution Working Parties are because I was at the last one. Could you give us an answer please?"*

Councillor Ives replied:

*"I think it was in December last year that this Council agreed the schedule of meetings for this Council for the ensuing year, so I ask Members to refer to that schedule and you will note that no meetings of the Constitution Working Party are scheduled for the next year."*

**84 To consider for Approval the Recommendations in respect of the following Part 'B' Committee Items:**

**Policy and Resources Committee – 15 March 2018**

**Minute 72 – Public Service Hub for Ryedale**

It was moved by Councillor Ives and seconded by Councillor Steve Arnold that the following recommendations of the Policy and Resources Committee be approved and adopted.

That Council agree the following:

- i) To lead the development of a Public Service Hub for Ryedale, as the principle location for Ryedale District Council services, with the aim of vacating Ryedale House by Autumn 2020, and committing £2.5m from the NHB reserve to the Capital Programme for the delivery of this scheme.
- ii) That £275,000 of this allocation be used to support the development of a scheme on the site of the current Community House and adjacent land as the preferred option, to completion of RIBA stage 4 (Technical Design). The decision to appoint a contractor and commence to construction would be a further decision of Council.
- iii) To participate in the North Yorkshire Property Partnership, utilising the resources available through the NYPP, from the One Public Estate (OPE) programme, to support the development of the Public Service Hub for Ryedale.
- iv) That Members agree to a budget of up to £50,000 allocated from the general reserve for improvements to Ryedale House in the areas in which staff are currently working and the common areas to make the building more suitable for staff whilst a new Public

Service Hub is being developed.

- v) That a Car Park Strategy for Ryedale be commissioned in partnership with North Yorkshire County Council, with a budget of £75,000 to be allocated from the general reserve.
- vi) That Members commit to working in partnership with the Milton Rooms Management Committee to enable the utilisation of the Milton Rooms for meetings of Council when the Council has relocated from Ryedale House, and that the capital allocation already agreed be used to support the improvements, regardless of the outcome of the bid to the Heritage Lottery Fund.
- vii) In agreeing that Ryedale House (RH) will be vacated by the Council and its tenants, Members support the development of detailed feasibility studies for housing development on the Ryedale House site, utilising both the OPE and Homes England funding. A further report will be brought to members when the feasibility work on the RH site and any available adjacent sites, has been developed.

Councillor Clark proposed and Councillor Thornton seconded the following amendment:

“To add to point vii)

*‘feasibility study for affordable housing’.*”

Upon being put to the vote the amendment was lost.

Voting Record

5 For

19 Against

0 Abstentions

Councillor Ives proposed and Councillor Steve Arnold seconded a further amendment:

“To remove point iv) from the recommendation.”

Upon being put to the vote the amendment was carried.

Voting Record

22 For

2 Against

0 Abstentions

Councillor Potter proposed and Councillor Clark seconded a third amendment:

“In point v) to amend the wording to

*‘That a car parking strategy’ etc.”*

Upon being put to the vote the amendment was carried.

#### Voting Record

23 For

0 Against

1 Abstentions

Upon being put to the vote the motion was carried.

#### **Resolved**

That Council agree the following:

- i) To lead the development of a Public Service Hub for Ryedale, as the principle location for Ryedale District Council services, with the aim of vacating Ryedale House by Autumn 2020, and committing £2.5m from the NHB reserve to the Capital Programme for the delivery of this scheme.
- ii) That £275,000 of this allocation be used to support the development of a scheme on the site of the current Community House and adjacent land as the preferred option, to completion of RIBA stage 4 (Technical Design). The decision to appoint a contractor and commence to construction would be a further decision of Council.
- iii) To participate in the North Yorkshire Property Partnership, utilising the resources available through the NYPP, from the One Public Estate (OPE) programme, to support the development of the Public Service Hub for Ryedale.
- iv) That a Car Parking Strategy for Ryedale be commissioned in partnership with North Yorkshire County Council, with a budget of £75,000 to be allocated from the general reserve.
- v) That Members commit to working in partnership with the Milton Rooms Management Committee to enable the utilisation of the Milton Rooms for meetings of Council when the Council has relocated from Ryedale House, and that the capital allocation already agreed be used to support the improvements, regardless of the outcome of the bid to the Heritage Lottery Fund.
- vi) In agreeing that Ryedale House (RH) will be vacated by the Council and its tenants, Members support the development of detailed feasibility studies for housing development on the

Ryedale House site, utilising both the OPE and Homes England funding. A further report will be brought to members when the feasibility work on the RH site and any available adjacent sites, has been developed.

Voting Record

18 For

5 Against

1 Abstentions

**Minute 73 – The Council's Priorities 2018-2022**

It was moved by Councillor Ives and seconded by Councillor Steve Arnold that the following recommendations of the Policy and Resources Committee be approved and adopted.

That Council note the contents of the report.

Upon being put to the vote the motion was carried.

**Resolved**

That Council note the contents of the report.

Voting Record

21 For

1 Against

2 Abstentions

**Minute 74 – GDPR Policy Update**

It was moved by Councillor Ives and seconded by Councillor Steve Arnold that the following recommendations of the Policy and Resources Committee be approved and adopted.

That Council is recommended to approve:

- (i) The new information governance policies attached as Annex 3 of the report;
- (ii) Delegation of any subsequent updates required to reflect the emerging guidance on the new laws from the Information Commissioner to the Council's designated Senior Information Risk Owner (SIRO), in consultation with the Corporate Information Governance Group (CIGG).

Councillor Clark moved and Councillor Potter seconded the following amendment:



“To add

*‘(iii) All updates to policy to be copied in to all councillors as and when changes are made.’”*

Upon being put to the vote the amendment was lost.

Voting Record

8 For

14 Against

2 Abstentions

Upon being put to the vote the motion was carried.

**Resolved**

That Council is recommended to approve:

- (i) The new information governance policies attached as Annex 3 of the report;
- (ii) Delegation of any subsequent updates required to reflect the emerging guidance on the new laws from the Information Commissioner to the Council’s designated Senior Information Risk Owner (SIRO), in consultation with the Corporate Information Governance Group (CIGG).

Voting Record

23 For

0 Against

1 Abstentions

**85 Representation on Outside Bodies**

Council considered the appointment of a representative to the Harrison Collection Trust, following Councillor Frank’s decision to step down from this role.

**Resolved**

That Councillor Steve Arnold be appointed as the representative to the Harrison Collection Trust.

**86 Any other business that the Chairman decides is urgent.**

The Chairman thanked officers who had produced reports for the meeting for their work.

There being no other business, the meeting closed at 8.01pm.





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<b>REPORT TO:</b>	<b>FULL COUNCIL</b>
<b>DATE:</b>	<b>28 JUNE 2018</b>
<b>SUBJECT:</b>	<b>PART 'B' REFERRALS FROM APPOINTMENTS SUB-COMMITTEE ON 8 JUNE 2018</b>

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## **5 Recruitment of Chief Executive**

The Sub-Committee interviewed the candidates who had been shortlisted for consideration for appointment to the post of Chief Executive.

### **Recommendation to Council:**

- 1 That Stacey Burlet be appointed to the following posts:
  - Chief Executive
  - Returning Officer
  - Electoral Registration Officer
- 2 That Stacey Burlet be designated as the Council's Head of Paid Service;
- 3 That the salary for the role of Chief Executive be £100,000 per annum with the provision to increase to £105,000 per annum subject to performance appraisal.
- 4 That the District Council enter into a secondment agreement with North Yorkshire County Council (NYCC) and that NYCC pay the pro-rata proportion of the salary cost (including on-costs).

The decision was unanimous.

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**REPORT TO:** FULL COUNCIL

**DATE:** 28 JUNE 2018

**SUBJECT:** PART 'B' REFERRALS FROM POLICY AND RESOURCES COMMITTEE ON 12 JUNE 2018

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**8 Scrutiny Review - Final Report - Provision of Swimming Lessons at RDC Pools**

Considered – Report of the Chair of the Overview and Scrutiny Committee

The Chairman allowed representations by;

- Helen Robinson, Chairman of Derwent Valley Swimming Club
- Councillor Paul Andrews
- Councillor Keal

**Recommendation to Council**

It was recommended that Members agree the final report attached as Appendix 1, which included the following recommendations:

1. Ryedale Swimming Club (RSC) and Derwent Valley Swimming Club (DVSC) are allowed to continue their Learn To Swim (LTS) lessons for the people of Ryedale during the hours agreed in the Leisure Specification.
2. Everyone Active (EA) and the swimming clubs work together to ensure a smooth transition pathway from Everyone Active lessons to Club sessions.
3. Council considers an incremental increase in the specified hire charge per hour to the swimming clubs.

**Voting record**

9 For

1 Abstention

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<b>PART B:</b>	<b>RECOMMENDATIONS TO COUNCIL</b>
<b>REPORT TO:</b>	<b>POLICY AND RESOURCES COMMITTEE</b>
<b>DATE:</b>	<b>12 JUNE 2018</b>
<b>REPORT OF THE:</b>	<b>CHAIR OF OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>TITLE OF REPORT:</b>	<b>SCRUTINY REVIEW – FINAL REPORT THE PROVISION OF SWIMMING LESSONS AT RDC POOLS</b>
<b>WARDS AFFECTED:</b>	<b>ALL</b>

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## **EXECUTIVE SUMMARY**

### **1.0 PURPOSE OF REPORT**

- 1.1 This report includes recommendations to Council following the scrutiny review into the provision of swimming lessons at Council owned swimming pools.

### **2.0 RECOMMENDATIONS**

- 2.1 It is recommended that Members agree the final report attached as Appendix 1 which includes the following recommendations:

1. Ryedale Swimming Club (RSC) and Derwent Valley Swimming Club (DVSC) are allowed to continue their Learn To Swim (LTS) lessons for the people of Ryedale during the hours agreed in the Leisure Specification.

2. Everyone Active (EA) and the swimming clubs work together to ensure a smooth transition pathway from Everyone Active lessons to Club sessions.

3. Council considers an incremental increase in the specified hire charge per hour to the swimming clubs.

### **3.0 REASON FOR RECOMMENDATION**

- 3.1 To enable Derwent Valley and Ryedale Swimming Clubs to continue to provide Learn To Swim Lessons during the hours stated in the Leisure Contract Specification.

### **4.0 SIGNIFICANT RISKS**

- 4.1 Officers have advised the members of the Overview and Scrutiny Committee in the task group meetings of the risks associated with the various options associated with this matter.

### **5.0 POLICY CONTEXT AND CONSULTATION**

- 5.1 The Overview and Scrutiny Committee has met with both swimming clubs and Everyone Active.

- 5.2 Corporate Priority: Customer and Communities – helping our partners keep our communities safe and healthy.
- 5.3 The recommendations endorse the Council’s commitment to support, celebrate and recognise the value and contribution of the voluntary and community sector (recommendation from a Scrutiny Review into the Council’s support for the voluntary and community sector).

## **REPORT**

### **6.0 REPORT DETAILS**

- 6.1 Attached at Appendix 1 is the final report of the review undertaken by the Overview and Scrutiny Committee into the provision of swimming lessons in the swimming pools owned by the Council and operated under contract by EA at Derwent Pool in Norton and Ryedale Pool in Pickering.
- 6.2 The review has considered
- The current Leisure Management Contract
  - The provision of swimming lessons, particularly Learn to Swim lessons
  - Potential consequences for Derwent Valley and Ryedale Swimming Clubs
  - Potential consequences for the Council

### **7.0 IMPLICATIONS**

- 7.1 The following implications have been identified:
- a) Financial  
Potential increase in the cost of the leisure management contract with consequent impact on the revenue budget and potential cost of dispute resolution.
  - b) Legal  
Potential breach of contract.
  - c) Other  
There are no significant other issues in considering this report.

### **BECKIE BENNETT DELIVERY AND FRONTLINE SERVICES LEAD**

**Author:** Beckie Bennett, Delivery and Frontline Services Lead  
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**Background Papers:**  
As detailed in the attached scrutiny review report.





# Scrutiny Review

## Provision of Swimming Lessons in Ryedale District Council's Swimming Pools



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## Appendices:

A Terms of Reference for the Review



## Executive Summary

This Report sets out the results of a review into the provision of the Learn to Swim (LTS) programme at Derwent Pool, Norton and Ryedale Sports Centre, Pickering.

This review has been carried out by Ryedale District Council's Scrutiny Committee.

The aim of the review was to consider the current 10 year contract between Ryedale District Council, Everyone Active and understand:

- i. The provision of swimming lessons (the Learn to Swim – LTS – programme) and
- ii. The potential consequences for the swimming clubs affected Derwent Valley Swimming Club (DVSC) and Ryedale Swimming Club (RSC)

The review has involved gathering information from Everyone Active (EA) and both DVSC and RSC to enable the Committee to understand the position regarding the provision of LTS swimming lessons.

The Task Group wishes to thank all those who gave their time in contributing to this review.

Key findings include:

1. The previous Leisure Management Contract was increasing pressure on the Council's budget and a strategic decision to procure a new contract for Leisure Management to ensure the sustainability of the Council's leisure services and to keep the swimming pools open.
2. There is a contract between the Council and EA for the provision of Leisure Management, the pools are leased to EA who are responsible for delivery of the Leisure Specification. EA must provide a clear pathway from LTS into club sessions.
3. EA have a policy to be the sole provider of LTS lessons.
4. It is the opinion of the Committee that the social value of the club structure is an asset to Ryedale.
5. The Scrutiny Committee do not want to see DVSC or RSC put in jeopardy.

The recommendations of Scrutiny Committee are:

1. That RSC and DVSC are allowed to continue their LTS lessons during the hours agreed in the Leisure Specification.
2. Everyone Active and the swimming clubs work together to ensure a smooth transition pathway from Everyone Active lessons to Club sessions.
3. Council considers an incremental increase in the specified hire charge per hour to the swimming clubs.
4. That Overview and Scrutiny Committee take a greater role in scrutinising the Performance Management of the Contract, in line with the terms of reference for the Committee.



## **2. Scope of the review**

The terms of reference for the Review were agreed at the Overview and Scrutiny Committee on the 2 November 2017. (See Appendix A) in summary:

The review will make recommendations to the Policy and Resources Committee, on the arrangements for the provision of the Learn to Swim programme in Ryedale.

## **3. Membership of the Committee**

Councillor G Acomb (Vice-Chairman)  
Councillor J Clark (Chairman)  
Councillor D Cussons  
Councillor K C Duncan  
Councillor J Frank  
Councillor B Gardiner  
Councillor E Jowitt  
Councillor D E Keal  
Councillor J E Sanderson  
Councillor T Thornton

Scrutiny Review Task Group supporting officers:

Beckie Bennett (Delivery and Frontline Services Lead)  
William Baines (Programmes, Projects and Performance Officer)  
Anthony Winship (Council Solicitor)  
Fiona Casson (Solicitor and Legal Services Manager)  
Jos Holmes (Senior Commissioning Officer)

## **4. Methodology**

The Scrutiny Review was proposed at the meeting of the Overview and Scrutiny Committee on October, 5 2017 as part of the Annual Report from Everyone Active on the third year of the Leisure contract for Ryedale DC.

The Committee agreed that the Overview and Scrutiny Committee conduct a Scrutiny Review of the provision of swimming facilities in Ryedale, with particular interest in children's swimming.

The Task Group approached the review by holding the following evidence sessions:

- Task group with Derwent Valley and Ryedale Swimming Clubs 26 October 2017
- Task group with Everyone Active 18 December 2017
- Task Group 15 February 2018
- Task Group 8 March 2018 – letter sent to EA and Clubs – deadline 9 April for action and response
- EA meeting planned with RSC 23 April 2018 and DVSC on 7 May 2018.
- Task Group on 19 April 2018

In addition, both swimming clubs were invited to submit supporting documents to the committee.

The submitted documents included:



1. Copy of the Ryedale Swimming Club presentation to the Scrutiny Committee
2. Summary Document
3. Comments on RDC Sport & Active Lives Strategy
4. Annex 1 - RDC Sport & Active Lives Strategy 2013-2023
5. Sports Volunteering in England in 2002 (Sports England)
6. Public Sector Equality Duty
7. Equality Act 2010 – Public Sector Equality Duty – What do I need to know?
8. Are Everyone Active's Lessons a good use of our pool?
9. RSC Competition Squad – can it function alone?
10. Contract Review
11. Feedback from RSC Members following communication sent on EA proposal to take over RSC widths
12. ASA Learn to Swim Programme Diagram and Award Brief

Ahead of the task group meeting on 15 February 2018, further evidence was collected from the two swimming clubs regarding the number of swimmers, prices and other outstanding information.

Legal Briefings were provided by the Council Solicitor which are exempt documents given the information contains commercially sensitive contractual details and therefore has legal privilege.

Leisure contract finance information was provided to the Committee, indicating the annual cost of the contract with both the current and previous providers.

## 5. Findings

The research undertaken highlighted the following key findings:

### Leisure Management Contract

- The current 10 year contract between RDC and Everyone Active is worth £1.7m over 9 years
- The contract with EA represents an average annual saving to RDC of £186k per annum over 9 years (total £1.7m)
- EA contractually are responsible for leisure management which includes providing swimming lessons (the Learn to Swim – LTS – programme)
- There is a contract between RDC and EA for the provision of Leisure Management. The pools are leased to EA and it is their responsibility to deliver the Leisure Specification
- EA have a policy to be the sole provider of Learn to Swim Lessons
- EA must provide a clear pathway...from Learn to Swim into the club sessions
- The price of swimming lessons charged by the clubs was raised as an issue by bidders during the procurement process.
- It may have been that this could have been addressed through consultation with the clubs and agreement by the Council during the first year of the contract.
- EA tendered on the basis of providing LTS lessons to 1000 pupils
- EA have a gap of 200 pupils on LTS swimming lesson scheme, compared to tender
- EA claim an annual loss of income

## **The provision of Swimming Lessons**

- The clubs have provided swimming lessons in Ryedale swimming pools for approximately 40 years
- Both swimming clubs became aware of EA's intention to be the sole provider of LTS after the contract was awarded
- There is no reservation in the contract reserving swimming lessons for the Clubs.

## **Potential consequences for Swimming Clubs**

- Pool time each week and hire charges for clubs is protected in the Leisure Specification
- Loss of income for RSC and DVSC if not able to continue LTS lessons
- Reduction in club members on LTS for both clubs and potential loss of transition to competition squads (although EA are required to provide a clear pathway from LTS lessons into the swimming clubs)
- It is the opinion of the Committee that the social value of the club structure is an asset to Ryedale

## **Impact on Ryedale District Council**

- Reputational risk impact with the community and potentially with contract suppliers

## **Recommendations**

The following recommendations are made by Overview and Scrutiny following the review into the provision of swimming lessons at the Council's swimming pools:

1. RSC and DVSC are allowed to continue their LTS lessons for the people of Ryedale during the hours agreed in the Leisure Specification.
2. Everyone Active and the swimming clubs work together to ensure a smooth transition pathway from Everyone Active lessons to Club sessions.
3. Council considers an incremental increase in the specified hire charge per hour to the swimming clubs.
4. O and S Committee is to take greater role in scrutinising the Performance Management of the Contract, in line with the terms of reference for the Committee

Recommendations 1-3 will be made as a Part B item to the next meeting of Policy and Resources Committee and then to Full Council as these require a decision to change existing policy.

Recommendation 4 to be agreed by the O and S Committee within the terms of reference for the Committee.

**Terms of Reference - Scrutiny Review of Provision of Swimming Lessons in Ryedale District Councils Swimming Pools**

<b>Aim of the Review</b>	<p>To consider the current 10 year contract between RDC and Everyone Active and understand</p> <ul style="list-style-type: none"> <li>- the provision of swimming lessons</li> <li>- the potential consequences for swimming clubs</li> </ul>
<b>Why has this review been selected?</b>	<p>The issue of swimming lesson provision was raised at Scrutiny Committee on 5 October 2017 by Everyone Active as part of their annual report to the committee.</p> <p>Ryedale Swimming Club attended this committee and raised concerns about the planned changes Everyone Active were going to make to the provision of swimming lessons.</p>
<b>Who will carry out the review?</b>	<p>The review will be carried out by a task group including:</p> <ul style="list-style-type: none"> <li>• A minimum of 2 members of the O and S committee (but open to all members of O and S)</li> <li>• Support will be provided by the Delivery and Frontline Services Lead, the Senior Commissioning Officer and the Projects, Programmes and Performance Officer</li> <li>• With input from other officers as required, including the Monitoring Officer</li> </ul>
<b>How the review will be carried out?</b>	<p>The task group will consider the current contractual arrangement between the Council and Everyone Active and in particular the terms relating to pool activities and the provision of swimming lessons.</p> <p>The review will include consultation with Everyone Active and two swimming clubs, Derwent Valley and Ryedale Swimming Clubs.</p>
<b>What are the expected outputs?</b>	<p>It is expected that the task group will produce a report, summarising the evidence they have gathered to enable a proposed way forward for the provision of swimming lessons.</p>
<b>Timescale</b>	<p>It is anticipated that the group will conclude the outcomes of the review by February 2018. Progress reports will be submitted to the committee if required during the review.</p>

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